

CORPORATE SERVICES DEPARTMENT
Director – Caroline Holland



**Democracy Services
London Borough of Merton
Merton Civic Centre
London Road
Morden SM4 5DX**

**Direct Line: 0208 545 3356
Email: democratic.services@merton.gov.uk**

Date: 16 October 2017

Dear Councillor

**Notification of a Decision taken by the Cabinet Member for
Regeneration, Environment and Housing**

The attached non-key decision has been taken by the Cabinet Member for Regeneration, Environment and Housing, with regards to:

- W2 Controlled Parking Zone (CPZ) Informal Review Consultation

and will be implemented at **noon on Thursday 19 October 2017** unless a call-in request is received.

The [call-in](#) form is attached for your use if needed and refers to the relevant sections of the constitution.

Yours sincerely

**Lisa Jewell
Democracy Services**

NON-KEY DECISION TAKEN BY A CABINET MEMBER

See over for instructions on how to use this form – all parts of this form must be completed. Type all information in the boxes. The boxes will expand to accommodate extra lines where needed.

1. Title of report and reason for exemption (if any)

W2 Controlled Parking Zone (CPZ) Informal Review Consultation

2. Decision maker

Cabinet Member for Regeneration, Environment and Housing

3. Date of Decision

16 October 2017

4. Date report made available to decision maker

9 October 2017

5. Date report made available to the Chairs of the Overview and Scrutiny Commission and of any relevant scrutiny panel

N/A

6. Decision

That the Cabinet Member considers the issues detailed in this report and:-

- A) Notes the result of the informal consultation carried out between 19 June and 17 July 2017 on the proposed extension of the existing CPZ operational hours and a general zone review.
- B. Agrees not to proceed with any amendment to the existing CPZ operational ours.

7. Reason for decision

The decision is based on the overall feedback received from the zone. Additionally, the low level of support from Worcester Rd, Compton Rd and Alwyne Rd does not warrant a major change such as a change in hours or splitting the zone

8. Alternative options considered and why rejected

The option of splitting W2 zone into two separate zones with different hours and days of operation i.e. one zone to include Brockham Close, Lake Rd, Lake Close, Leeward Gdns, Pine Grove, St Mary's Rd, Woodside, Wimbledon Hill Road to remain unchanged and a second zone to include Worcester Rd, Compton Rd, Alwyne Rd and Alexandra Rd with the hours of operation Mon-Sat 8.30am-11pm with or without Sundays 2-6pm, has been considered. However, due to poor response rate from W2 zone including all those roads affected and in the absence of reasonable level of support a decision has been made to retain status quo. The decision is also based on the possible adverse impact the division would have on those roads that would be retaining existing hours of operation.

Declarations of Interest

None

A handwritten signature in black ink, appearing to read 'Martin Whelton', with a long horizontal flourish extending to the right.

Cllr Martin Whelton

Cabinet member for regeneration, environment and housing

16 October 2017

Committee: Cabinet Member Report

Date: 16 October 2017

Wards: Hillside

Subject: W2 Controlled Parking Zone (CPZ) Informal Review Consultation

Lead officer: Chris Lee, Director of Environment & Regeneration

Lead member: Councillor Martin Whelton, Cabinet Member for Regeneration,
Environment and Housing

Contact officer: Caroline Stanyon Tel: 020 8545 3214
caroline.stanyon@merton.gov.uk

Recommendations:

That the Cabinet Member considers the issues detailed in this report and:-

- A. Notes the result of the informal consultation carried out between 19 June and 17 July 2017 on the proposed extension of the existing CPZ operational hours and a general zone review.
 - B. Agrees not to proceed with any amendment to the existing CPZ operational hours.
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1 PURPOSE OF REPORT AND EXECUTIVE SUMMARY

- 1.1. This report presents the results of the informal CPZ review consultation undertaken with local residents and businesses of the W2 CPZ seeking their views on the extension of the current operational hours.
- 1.2. In light of the responses received it seeks approval to abandon any proposed amendments to the W2 CPZ thereby retaining the current Monday to Saturday 8.30am – 6.30pm operational hours.

2 DETAILS

- 2.1. In 2017 the Council received a petition from some residents of W2 CPZ (predominantly from Alwyne Road, Compton Road and Worcester Road) requesting an extension of the existing hours of operation due to parking difficulties in the evening and on a Sunday.
- 2.2. Generally, residents feel that the problems are being caused by an increasing number of non-residents visiting the area for evening shopping and the growing numbers of entertainment/leisure activities in Wimbledon town centre.
- 2.3. The petition requested that the Council should extend the current CPZ hours (Monday to Saturday 8.30am - 6.30pm) to operate Monday to Saturday 8.30am – 11pm and 2pm – 6pm, in line with the neighbouring CPZs already operating in Wimbledon Town Centre.
- 2.4. In response to the petition and following discussions with Ward Councillors, it was agreed that the Council would undertake an informal consultation with residents and businesses of the W2 CPZ to seek their views on extending the existing hours of operation. At the same time, officers took the opportunity to ask if there were any other improvements that could be made to the operation of the CPZ.

3 CONSULTATION UNDERTAKEN OR PROPOSED

- 3.1. An informal consultation was undertaken between 19 June and 17 July 2017. The consultation documents are attached as Appendix A.
- 3.2. A consultation letter and accompanying plan were posted to a total of 735 properties within the consultation area. Notification of the proposals along with the web link to the online questionnaires (e-form) was also posted on the Council's website.
- 3.3. Residents and businesses were asked if they were generally satisfied with the current operational hours. They were also asked if they would support an extension to the CPZ hours as requested within the petition.
- 3.4. A further three questions asked consultees if they would support Sunday hours, giving two options for potential operational hours and again also asked if they would support Sunday hours if it was supported by neighbouring roads.
- 3.5. The consultation resulted in a total of 135 online and 2 paper responses. After removing duplicate/multiple returns from some households this total was reduced to 108, producing an overall response rate of 15%.
- 3.6. Table 1 below shows response numbers and rates on a road by road basis (no responses were received from any of the commercial premises on Wimbledon Hill Road or St Marks Place).

Table 1 – Summary of Consultation Results

Road Name	No. of Properties	No. of Responses	Response rate %
Alexandra Road	109	2	3
Alwyne Road	72	21	29
Brockham Close	18	2	11
Compton Road	80	33	41
Lake Road (inc Lake Close)	50	1	2
Leeward Gardens	46	10	22
Pine Grove	48	18	38
St Mark's Place	11	0	0
St Mary's Road	92	4	4
Wimbledon Hill Road	49	0	0
Woodside Road	134	14	10
Worcester Road	13	2	15
TOTAL	722	108	15

- 3.7. Those within the zone were asked how satisfied they are with the current CPZ hours. Overall, the majority of respondents 57 (53%) said that they were satisfied with the current operational hours, 47 (43%) said they were not and 4 (4%) were unsure, as shown in Table 2.

Table 2 – Are you generally satisfied with the current CPZ hours?

Road Name	Are you generally satisfied with the current CPZ hours?					
	Yes	No	Unsure	% Yes	% No	% Unsure
Alexandra Road	2	1	0	67	33	-
Alwyne Road	8	10	3	38	48	14
Brockham Close	2	0	0	100	0	-
Compton Road	8	24	1	24	73	3
Lake Road (inc Lake Close)	0	1	0	0	100	-
Leeward Gardens	8	2	0	80	20	-
Pine Grove	16	2	0	90	10	-
St Mark's Place	0	0	0	-	-	-
St Mary's Road	4	0	0	100	0	-
Wimbledon Hill Road	0	0	0	-	-	-
Woodside	8	6	0	57	43	-
Worcester Road	1	1	0	50	50	-
TOTAL	57	47	4	53	43	4

- 3.8. In response to the question of extending the operational hours, Table 3 below shows that 63 (58%) of respondents did not support a change in hours to Monday to Saturday 8.30am – 11pm and Sunday 2pm- 6pm as suggested by the petition.

Table 3 – Do you think the hours should be changed?

Road Name	Do you think the hours should be changed to Mon-Sat 8.30am-11pm and Sun 2-6pm?					
	Yes	No	Unsure	% Yes	% No	% Unsure
Alexandra Road	1	2	0	33	67	-
Alwyne Road	10	9	2	48	42	10
Brockham Close	0	2	0	-	100	-
Compton Road	24	9	0	73	27	-
Lake Road (inc Lake Close)	0	1	0	-	100	-
Leeward Gardens	1	9	0	10	90	-
Pine Grove	0	18	0	-	100	-
St Mark's Place	0	0	0	-	-	-
St Mary's Road	0	4	0	-	100	-
Wimbledon Hill Road	0	0	0	-	-	-
Woodside	6	8	0	43	57	-
Worcester Road	1	1	0	50	50	-
TOTAL	43	63	2	40	58	2

- 3.9. Of the 44 respondents, the majority 34 (77%) said they would not support a change in hours even if neighbouring roads did. Only 6 (14%) said yes with 4 (9%) unsure. Road by road responses only from streets where responses were received are shown in Table 4.

Table 4 – Would you support extended hours if neighbouring roads

did?

Road Name	Would you support extended hours if neighbouring roads did?					
	Yes	No	Unsure	% Yes	% No	% Unsure
Alexandra Road	0	2	0		100	-
Alwyne Road	2	3	2	29	42	29
Compton Road	3	3	1	43	43	14
Leeward Gardens	0	3	0	-	100	-
Pine Grove	0	15	1	-	94	6
St Mary's Road	1	3	-	25	75	-
Woodside	0	5	0	-	100	-
TOTALS	6	34	4	14	77	9

- 3.10. In response to question on the introduction of Sunday controls a majority 56% said that they would not support Sunday controls with 41% in support and 3% unsure. 95% of respondents said they would not change their minds and support Sundays if other roads did.
- 3.11. Only 45 (44%) of these 107 respondents indicated a preference for Sunday operational hours with 24 (53%) in favour of 10am – 4pm and 21 (47%) in favour of 12 – 6pm. Only streets where responses were received are shown in Table 5 below.

Table 5 – Which Sunday hours would you prefer?

Road Name	Which Sunday hours would you prefer?			
	12-6pm	10am-4pm	% 12-6pm	% 10am-4pm
Alwyne Road	4	9	31	69
Compton Road	12	10	55	45
Lake Road (inc Lake Close)	1	-	100	-
Leeward Gardens	-	2	-	100
Woodside	3	3	50	50
Worcester Road	1	-	100	-
TOTALS	21	24	47	53

- 3.12. The results of this consultation indicate that there is some support for change, mainly from those streets closest to the town centre where the petition originated, namely Alwyne Road, Compton Road and Worcester Road. However, given the geographical position of these roads within the CPZ, it is not possible to apply the extended hours of operation in these roads alone nor would it be possible to change the zone boundaries to include these roads. It is not possible to have 2 different hours of operation within one zone.
- 3.13. Based on the results there is no mandate to make any changes to the days / hours of operation within this zone.
- 3.14. Consultees were also asked to make suggestions as to how they thought the CPZ could be improved. Of those comments received the most frequent topics included:-
- additional on-street parking space including more provisions for residents and their visitors;
 - limits on the number of business permits issued;
 - more strict control on the usage of vehicles associated with Willington School.

3.15 Provision of additional on-street spaces

The current CPZ and its level of parking has been fully assessed and it has been concluded that given the number of existing vehicle crossovers and road layout there is no scope to provide any additional parking bays.

3.16 Provision of additional parking for residents and their visitors

The Council needs to reach a balance between the needs of various road users i.e. needs of residents, visitors and local businesses. Although the needs of residents take priority, the Council must also be mindful of other users. The provision of additional parking for resident permit holders and their visitors can only be achieved by changing the existing designation of other bays within the CPZ, i.e. conversion of either shared-use or Permit holder parking to resident permit holders only. Random site visits have indicated relatively high levels of occupancy throughout the CPZ offering little scope for change. Conversion of bays would require collection of evidence to justify change in priority. Since this consultation was aimed at determining views of residents with regards to a change in hours of operation and some possible improvements, converting bays would need to be progressed as a separate project. Such a change often leads to strong objections and therefore further works would be required to be programmed and undertaken.

3.17 Limits on business permit issue

Business parking permits are subject to strict criteria in that they must demonstrate that a permit would be essential for the operation of their business and no more than 2 permits are provided. Business permits are not be issued for normal parking needs of employees or business clients.

3.18 Willington School

Officers are already in discussion with Willington School as to provision of a dedicated parking bay for the use of the school minibus in Worcester Road which could address residents' complaints concerning indiscriminate parking. Given the restrictions that are already in place, enforcement could address some of the concerns.

3.19 Ward Councillor Comments

The local Ward Councillors have been fully engaged throughout the consultation process and have been advised of the outcome of the consultation and officer's

recommendations. The feedback received thus far notes the consultation results and accepts the suggested way forward. Whilst acknowledging that there is no appetite for change they also recognise that the petitioners will be disappointed. In the circumstances, given that there is clearly a perceived problem with evening parking in Alwyne and Compton Roads Councillors have asked that the Council continue to pursue suggestions and consider comments as to how issues may be alleviated in the future.

4 TIMETABLE

4.1 N/A

5 FINANCIAL, RESOURCE AND PROPERTY IMPLICATIONS

5.1. N/A

6 LEGAL AND STATUTORY IMPLICATIONS

6.1. N/A

7 HUMAN RIGHTS, EQUALITIES AND COMMUNITY COHESION IMPLICATIONS

7.1. N/A

8 CRIME AND DISORDER IMPLICATIONS

8.1. N/A

9 RISK MANAGEMENT AND HEALTH AND SAFETY IMPLICATIONS

9.1. Residents who signed the original petition requesting an extension of the current CPZ operational hours and those, who as part of this review consultation, also indicated support for evening and/or Sunday controls, are likely to be disappointed with the recommendation to retain the 'status quo'. However, officers consider that as the majority of respondents are satisfied with the CPZ it would be inadvisable to proceed with any changes to the scheme at this present time.

10 APPENDICES – THE FOLLOWING DOCUMENTS ARE TO BE PUBLISHED WITH THIS REPORT AND FORM PART OF THE REPORT

- Appendix A – Informal Consultation documents

11 BACKGROUND PAPERS

11.1. N/A

APPENDIX A:

ENVIRONMENT AND REGENERATION DEPARTMENT
Chris Lee - Director



Future Merton
London Borough of Merton
Merton Civic Centre
London Road
Morden SM4 5DX

Direct Line: 020 8545 3837

My Ref: CPZ/W2Review
Please Ask For: Caroline Stanyon
Your Ref:

Date: 14 June 2017

Dear Resident / Business

W2 CONTROLLED PARKING ZONE (CPZ) REVIEW CONSULTATION – JUNE 2017

The safety of our residents and visitors to the borough is of high priority for us and the quality of the street scene is of equal importance. As part of this commitment, a Controlled Parking Zone (CPZ), the W2 CPZ, was introduced in May 1996, following extensive consultation with local residents.

Since its introduction the CPZ appears to have been working well. However, the Council has recently received a petition from residents who are experiencing parking problems in their road(s) after 6.30pm and on a Sunday, when the CPZ does not operate. Generally, residents feel the problem is being caused by an increasing number of non-residents visiting the area for evening shopping and the growing number of entertainment/leisure activities in Wimbledon town centre.

As a result, the purpose of this leaflet is to seek your views on proposals to extend the operational hours of the W2 CPZ from Monday to Saturday 8.30am – 6.30pm to Monday to Saturday 8.30am – 11.00pm and Sunday between 2pm and 6pm.

As part of this review consultation, we would also like to take the opportunity to ask you if you have any other suggestions as to how you consider the W2 CPZ could be amended to improve road safety and better benefit you as residents.

Potential outcomes of this consultation could include:-

- Retention of the status quo e.g.: no change to operational days/hours or zone boundary
- A change in the operational hours
- Amendment to the boundary of zone
(subject to the outcome of the informal consultation the zone may be sub-divided between those who opt for extended hours of operation and those who do not i.e. retention of the 'status quo')
- Changes to waiting restrictions
- Changes to types of bays

A plan of the existing CPZ is enclosed, although due to the scale it may be preferable to view this from the website, and we would also suggest that to help you when making your decisions and, before you complete the online questionnaire, you consider the following text overleaf.

Operational hours

If the CPZ hours are extended to Monday to Saturday 8.30am – 11pm and Sunday 2pm – 6pm, although offering maximum protection against both short and long term parking, the scheme will be less flexible for both you and your visitors.

Residents, who currently do not park on-street during the daytime and have no access to off-street parking facilities, would now need to purchase a permit to park in their road in the evening. In addition, anyone visiting after 6.30pm and parking on-street, would need to display a visitors' parking permit in their car.

If the CPZ hours are extended and you have a supply of existing W2 CPZ half-day visitor permits (valid 8.30am – 2pm or 12pm – 6.30pm) they will remain valid.

Permit costs

The standard annual parking permit charges apply regardless of the operational hours and days of the zone. The Council has recently agreed the introduction of a new diesel levy for resident, business and trade parking permits and reduced permit charge for electric vehicles. This levy is in addition to the cost of the permit. For information on the diesel levy please visit <http://www.merton.gov.uk/transport-streets/parking/parkingconsultations/diesellevy.htm>

Further information on how CPZs work and details of permit costs can be found on the Council website at the following links <http://www.merton.gov.uk/transport-streets/parking.htm> and <http://www.merton.gov.uk/transport-streets/parking/cpz.htm>

LET US KNOW YOUR VIEWS

The decision on whether or not to proceed with the next step, which would involve statutory consultation, will be subject to the responses received during this consultation. This informal consultation will 'go live' on Monday 19 June 2017.

We would ask that you submit your questionnaire online using the following link <http://www.merton.gov.uk/transport-streets/parking/cpz/w2review>.

The online system has been created to keep costs down and allow the Council to process your views more efficiently. Anyone who does not have access to a computer can contact the Council and a hard copy of the questionnaire will be provided. Please let us have any comments or suggestions you may have by Monday 10 July 2017.

We regret that due to the number of responses received during an informal consultation it will not be possible to individually reply to each respondent.

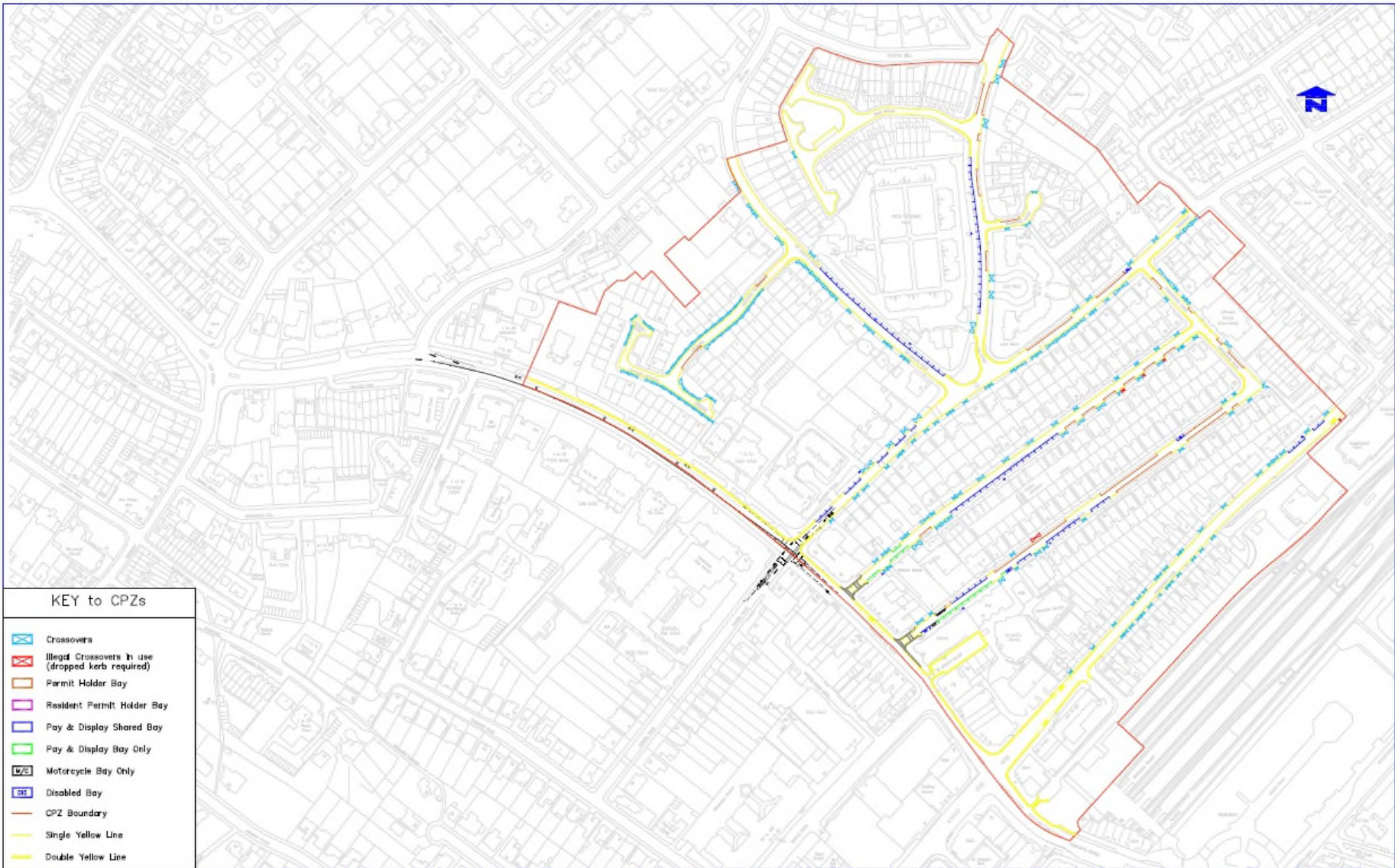
WHAT HAPPENS NEXT

The results of the consultation along with officers' recommendations will be presented in a report to the Cabinet Member for Cabinet Member for Regeneration, Environment and Housing. Once a decision is made you will be informed accordingly. The website will also be updated.

Yours sincerely,

A C Stanyon

Caroline Stanyon
Parking Engineer (futureMerton)
Environment and Regeneration (London Borough of Merton)
Email: caroline.stanyon@merton.gov.uk



KEY to CPZs

- Crossovers
- Illegal Crossovers in use (dropped kerb required)
- Permit Holder Bay
- Resident Permit Holder Bay
- Pay & Display Shared Bay
- Pay & Display Bay Only
- Motorcycle Bay Only
- Disabled Bay
- CPZ Boundary
- Single Yellow Line
- Double Yellow Line

Notes
Do not scale from this drawing

Rev	Description	Drawn	By	Date	Checked	By	Date	Approved	By	Date
1	ISSUED	AC	AC	22/08						
2	CHANGES ON REVISIONS DEL TO ARI LAVE ROAD	AC	AC	12/01						
3	SHADING ISSUES									



Control No	16	Date	Apr 19
Checked by	16	Date	
Approved by	16	Date	

PROJECT
CONTROLLED PARKING ZONES (W2)

TITLE
CPZ LAYOUT

merton
Merton Civic Centre
London Road
Merton, Surrey
SM4 5DX
www.merton.gov.uk

Contract No: 276-343-01
Revision: B
Drawing: SHAGGING
Scale: NTS

Merton Council - call-in request form

1. Decision to be called in: (required)

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2. Which of the principles of decision making in Article 13 of the constitution has not been applied? (required)

Required by part 4E Section 16(c)(a)(ii) of the constitution - tick all that apply:

(a) proportionality (i.e. the action must be proportionate to the desired outcome);	
(b) due consultation and the taking of professional advice from officers;	
(c) respect for human rights and equalities;	
(d) a presumption in favour of openness;	
(e) clarity of aims and desired outcomes;	
(f) consideration and evaluation of alternatives;	
(g) irrelevant matters must be ignored.	

3. Desired outcome

Part 4E Section 16(f) of the constitution- select one:

(a) The Panel/Commission to refer the decision back to the decision making person or body for reconsideration, setting out in writing the nature of its concerns.	
(b) To refer the matter to full Council where the Commission/Panel determines that the decision is contrary to the Policy and/or Budget Framework	
(c) The Panel/Commission to decide not to refer the matter back to the decision making person or body *	
* If you select (c) please explain the purpose of calling in the decision.	

4. Evidence which demonstrates the alleged breach(es) indicated in 2 above (required)

Required by part 4E Section 16(c)(a)(ii) of the constitution:

5. Documents requested

6. Witnesses requested

7. Signed (not required if sent by email):

8. Notes – see part 4E section 16 of the constitution

Call-ins must be supported by at least three members of the Council.

The call in form and supporting requests must be received by 12 Noon on the third working day following the publication of the decision.

The form and/or supporting requests must be sent:

- **EITHER** by email from a Councillor’s email account (no signature required) to democratic.services@merton.gov.uk
- **OR** as a signed paper copy to the Head of Democracy Services, 7th floor, Civic Centre, London Road, Morden SM4 5DX.

For further information or advice contact the Head of Democracy Services on 020 8545 3864